



JOB DESCRIPTION

PRODUCTION WORKER

Reports To: ProPak Operations Manager

Job Summary: Responsible for accurate assembly, kitting or packaging of customers' product

Schedule

Part-time, Monday through Friday, 8:00AM – 2:00PM (First Shift) or 2:00PM – 8:00PM (Second Shift)

Principal Duties

Evaluation of this position is based primarily on performance of the following essential functions, which include, but are not limited to:

- Assembly of product from customers
- Bagging, kitting and heat-sealing of various products
- Being able to work independently with little supervision
- Must follow all OSHA safety regulations
- Being a positive role model for persons served
- Perform other related duties as assigned

Qualifications

- High School Diploma or equivalent
- Experience in packaging and assembly process
- Good communication skills (verbal and written)
- Regular attendance is an essential function for this position
- Must be able to pass a background check and drug screen

Physical Demands

Reasonable accommodations may be made to enable individuals with disabilities to perform the job. In order to perform the required duties you:

- Must occasionally lift or carry 20+ lbs.
- Must have the physical ability to perform the job duties
- May work in conditions that may include exposure to blood-borne pathogens, communicable diseases, potentially infectious material and/or aggressive behavior

The above statements are intended to describe the general nature and level of work being performed by the people assigned to this position. These statements are not to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel in this position. Personnel may, at times, be required to perform duties outside of his or her normal responsibilities.

Weaver ProPak is a division of Weaver Industries, Inc. The mission of Weaver Industries, Inc. is to maximize the independence and personal fulfillment of individuals with disabilities through community, business, and family partnerships. We provide this through vocational training and employment opportunities. **Weaver Industries, Inc. is an Equal Opportunity Employer.**