



520 South Main Street, Suite 2441
Akron, OH 44311

Weaver Industries'
43rd ANNUAL HOLIDAY MART
General Information, Initial Rules and Regulations

EVENT LOCATION:

Summit County Fairgrounds
229 East Howe Road,
Tallmadge OH 44278
P.330.633.6200
www.summitfair.com

EVENT ADMISSION: \$5

PARKING: FREE

EVENT HOURS

- Friday, November 10, 2017:
- Saturday November 11, 2017:
- Sunday, November 12, 2017:

Vendor Hours

9 a.m. to 9 p.m.
Open at 7 a.m.
Open at 9 a.m.

Shopper Hours

9 a.m. to 4 p.m.
10 a.m. to 3 p.m.

CRAFTS / ARTWORK

- Your crafts /artwork must be original and handcrafted by you.
- **NO RESALE ITEMS ARE PERMITTED! NO EXCEPTIONS!** If you are found to be reselling items, you will be removed from the show immediately and banned from participating in future Holiday Mart shows.
- **THIS IS A JURIED SHOW!** As part of your application, we request that you send us:
 1. **At least four (4) recent pictures of your product**
 2. **A picture of your booth, and**
 3. **A price list for the product you intend to sell**(Your pictures must reflect the product that you will be selling at Holiday Mart. Holiday Mart representatives will be monitoring the event floor and checking to make sure the items you are selling are the same/similar to the items in your photos.)
- Applications **MUST** be submitted with photos, even if you have been in the show before. Any application received without the minimum number of required photos will be returned to you unprocessed. Photos may be submitted electronically (i.e. email attachment, FaceBook/Etsy website, etc.).

RAFFLE

- There will be a raffle to benefit Weaver Industries.
- As part of your obligation as a vendor at Holiday Mart, you are required to contribute one of your craft items (of at least a \$25 value) to the raffle.
- Use this as an opportunity to advertise your product/booth location by filling out the "raffle donation card" with your booth number and/or attaching your business card. The "raffle donation card" will be provided to you in the "vendor packet" that will be mailed out in September.
- You are not permitted to have your own raffle, donation jar or petition(s).
- You must turn in your raffle contribution at the time you pick up your vendor name badges on set-up day.

VENDOR NAME BADGES

- All vendors will be required to wear the Holiday Mart name badge(s) at all times during the show.
- Weaver Industries will supply each vendor with two (2) name tags at no cost.
- You may purchase up to three (3) additional name badges for \$4 each.
- You will receive your name badges on Friday, November 10th when you check-in.

SET-UP

- Set-up will be on Friday, November 10, 2017, from 9 a.m. to 9 p.m. **You MUST check-in prior to setting up your booth, as numbers are subject to change.**
- Each booth space is approximately 10' x 10'. Please plan your space accordingly.
- Booths are not permitted to have a roof of any kind. This is in violation of the fire code.
- Lit candles are not permitted. This is in violation of the fire code.
- Fire inspectors will continually check to make sure everyone is within their allotted space and adhering to fire codes.
- **If you are purchasing electricity**, you must furnish your own 14/2 wire extension cord.
- **If you are renting a table**, please check to make sure it has been set-up properly and is sturdy before placing anything on it. Weaver Industries will not assume any responsibility for damages.
- Vendors are required to have their tables skirted to the floor. Vendors must supply table skirts.
- **HOLIDAY MART RESERVES THE RIGHT TO HAVE ITS REPRESENTATIVES MOVE/REMOVE ITEMS THAT ARE: (1) BLOCKING AN AREA, (2) IN ANOTHER VENDOR'S BOOTH SPACE OR (3) NOT PERMITTED IN THE SHOW.**
- Booth spaces **MUST** be ready for inspection by 8:30 a.m. on Saturday, November 11, 2017.

FOR THE SHOW

- Vendor licenses are your responsibility. For information, contact the Summit County License Department (<http://fiscaloffice.summitoh.net/index.php/vendor-licensing>).
- If you are unable to be at your booth for any period of time, please have a responsible adult who can manage things while you are away.
- Vendors are not permitted, under any circumstances, to bring product into the arena on any kind of a cart **during shopper hours**. If you must use a cart, please do so before the doors are open to shoppers.
- **FOR FOOD VENDORS:** A concession stand is supplied by the fairgrounds; therefore, any food items being sold during the show must be packaged. The Ohio Department of Agriculture has labeling and packaging requirements. Contact the Ohio Department of Agriculture (www.agri.ohio.gov/foodsafety).
- **FOR FOOD VENDORS:** You must contact the Summit County Health Department (www.scphoh.org) **before** the show to inquire about any permits you may need to sell food products.

TEAR-DOWN

- Tear-down is on Sunday, November 12, 2017, 3 p.m. until 5 p.m.
- All vendors **MUST** wait until 3 p.m. to tear-down/pack-up their booth spaces; this includes bringing into the building any type of cart, etc., that you will be using. **Any vendor who violates this rule will be banned from future Holiday Mart shows.**
- The arena closes at 5 p.m.

CANCELLATIONS

- There is a cancellation deadline of October 10, 2017; any cancellations received after this date will not be refunded.
- **Unless you have made other arrangements with the Holiday Mart Coordinator, booth spaces not occupied by 9 p.m. on Friday, November 10, 2017, will be forfeited and will not be refunded.**



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Weaver Industries'
43rd ANNUAL HOLIDAY MART (NOV. 11 & 12, 2017)
Vendor Application

CONTACT INFORMATION

Name: _____ Email*: _____
Home Ph.: _____
Business Name: _____ Bus. Ph.: _____
Street Address: _____ Cell Ph. _____
City: _____ State: _____ Zip: _____

*** Please supply your current email address in order to receive future Holiday Mart correspondence.**

PRODUCT INFORMATION

To help us place you in our show please describe your artwork / craft(s):

Please check the category that best describes your product:

- | | | |
|--|--|---|
| <input type="checkbox"/> (A) Ceramics / Clay / Pottery | <input type="checkbox"/> (B) Christmas / Holiday Décor | <input type="checkbox"/> (C) Clothing / Accessories
(Non-jewelry) |
| <input type="checkbox"/> (D) Deco Arts / Painting
(Non-holiday) | <input type="checkbox"/> (E) Fabric Arts / Sewn Items / Soft
Goods (Non-clothing) | <input type="checkbox"/> (F) Floral / Wreaths |
| <input type="checkbox"/> (G) Food | <input type="checkbox"/> (H) Glass (leaded, painted, etc.) | <input type="checkbox"/> (I) Jewelry |
| <input type="checkbox"/> (J) Metal | <input type="checkbox"/> (K) Paper | <input type="checkbox"/> (L) Pet Products |
| <input type="checkbox"/> (M) Photography | <input type="checkbox"/> (N) Scents / Candles /
Lotions / Soaps | <input type="checkbox"/> (O) Wood (carved, décor,
furniture, etc.) |

BOOTH RENTAL / MISCELLANEOUS FEES*

- Booth Rental Fee: \$125 **before** May 31, 2017 \$150 **after** May 31, 2017 \$75 Non-Profit
- Table rental is \$10 per table
- Electricity fee is \$10 per booth space.
 - ° Spaces with electricity are limited
 - ° You are required to furnish your own 14/2 wire extension cord
- Vendor Name Badges – Each applicant will receive two (2) vendor name badges. You may purchase up to three (3) additional vendor name badges for \$4 each.

*** Checks will not be cashed until after June 1st.**

YOUR ARE APPLYING FOR

Number of Booth Space(s)	Type of Booth Space(s)	Cost
_____	Booth space(s)* X \$125 each (BEFORE 05/31/2017): *Limit of two (2) spaces	\$ _____
OR		
_____	Booth space(s) X \$150 each (AFTER 05/31/2017): *Limit of two (2) spaces	\$ _____
OR		
_____	Non-profit booth space* at \$75 each: * Limit of one space per organization. Must be preapproved by the Holiday Mart Coordinator. Please call P 330.379.3660 to request approval.	\$ _____

In addition, you will need:

- TABLES: _____ table(s) X \$10 each: \$ _____
- ELECTRICITY: for _____ booth space(s) X \$10 per space: \$ _____
- ADDITIONAL VENDOR NAME BADGES*: _____ badge(s) X \$4 each: \$ _____
*Two (2) vendor name badges are supplied free of charge.

YOUR TOTAL / CHECK AMOUNT IS: \$ _____

PLEASE LIST ANY SPECIAL REQUESTS. BE SPECIFIC.

In consideration of the right granted to sell artwork / craft here, I / we agree to and do hereby indemnify and hold forever harmless the Weaver Industries' Holiday Mart and Summit County Fairgrounds, their agents and assigns, from and against all suits, claims, actions, expenses, damages, or losses to property sustained by me or us, my agents or employees, while upon Summit County Fairgrounds or the environs of the Holiday Mart, and further against all claims, suits, damages, actions, expenses, losses or costs which the Weaver Industries Holiday Mart may incur by reason of any act, omission, negligence, or wrongdoing of this exhibitor, its agents or employees. The undersigned agrees to abide by all rules and regulations and waives all claims against Weaver Industries, Inc. or its agents for loss, injury or damage. ALL decisions of the committee are final.

VENDOR'S SIGNATURE

DATE

Please return your completed application, photos and payment:

- By email to: DBalko@weaverindustries.org
- By regular mail to: **Holiday Mart, c/o Weaver Industries, 520 South Main St., Ste. 2441, Akron, OH 44311**

For questions, please call: **P 330.379.3660, Ext. 259.**